

**PANDIT DEENDAYAL PETROLEUM UNIVERSITY**  
**(Recognized by UGC)**  
**School of Petroleum Technology**  
**Admission Policy and Procedure – 2010**  
**B.Tech Programme**  
**(Approved by AICTE)**

1. The Admission Committee shall be responsible for conducting the B.Tech in Petroleum Engineering Programme admission procedure for the academic year 2010-11.

2. **Total number of Seats available for admission : 240**

2.1 Seats for Gujarat State Students : 120

Students who have passed their XII Standard from Gujarat State from Gujarat State Board, CBSE or ICSE shall qualify under Gujarat State Students Category.

Reservation: For candidate From Gujarat (120 seats):

- Scheduled Caste (SC) 7%
- Scheduled Tribe (ST) 15%
- Physically Challenged (PC) 3%

2.2 Seats for Rest of Indian States & UT's : 120

Students who have passed their XII Standard from Rest of India States that is all states excluding Gujarat State and Union Territories (UTs) from the respective State Boards, CBSE or ICSE shall qualify under Rest of India State and UTs Students Category.

Reservation: For candidate from Rest of Indian States & UT's (120 seats):

- Scheduled Caste (SC) 15%
- Scheduled Tribe (ST) 7.5 %
- Physically Challenged (PC) 3%

### **3. B.Tech ( Petroleum Engineering )**

School of Petroleum Technology (SPT) of Pandit Deendayal Petroleum University offers four year Bachelor of Technology in Petroleum Engineering Programme. The B.Tech Programme is divided in eight semesters where each year will have two semesters.

The programme also includes Rural Internship, Industry Orientation, and summer Industrial Training. Further details about the programme, curriculum, pedagogy, faculty and other resources are available at [www.pdpu.ac.in](http://www.pdpu.ac.in)

### **4. Eligibility and Selection Process**

#### **4.1 Eligibility:**

Students who have appeared at All India Engineering Entrance Examination (AIEEE 2010) conducted by CBSE and passed Higher Secondary Examination (or its equivalent) with physics; Chemistry and Mathematics are eligible to apply.

#### **Candidates should have**

1. Higher Secondary Examination (or its equivalent) with Physics, Chemistry, and Mathematics marksheet and certificate or that of qualifying examination listed below:
2. AIEEE-2010 Score Card

A list of qualifying examinations is given below:

1. The 10+2 level examination in the 10+2 pattern of examination of any recognized Central/State Board of Secondary Examination, including Central Board of Secondary Education, New Delhi, and Council for Indian School Certificate Examination, New Delhi.
2. Intermediate Science or Two-year Pre-University Examination conducted by a recognized Board / University.
3. First year Examination of a degree course of any recognized Indian University / Institute following a Higher Secondary Examination in the 10+1 system.
4. Final Examination of the two-year course of the Joint Services Wing of the National Defense Academy.
5. General Certificate Education (GCE) Examination (London/ Cambridge/Sri Lanka) at the Advanced (A) level.
6. High School Certificate Examination of the Cambridge University.
7. Any Public School/Board/University Examination in India or in foreign countries recognized by the Association of Indian Universities as equivalent to 10+2 system.
8. H.S.C. Vocational Examination.
9. Senior Secondary School Examination conducted by the National Open School with a minimum of five subjects.

#### **4.2 Selection Process:**

The eligible candidates who seek admission in the B.Tech in Petroleum Engineering Programme will have to apply in the prescribed form available through selected branch of Oriental Bank of Commerce across India by paying Rs. 1200/- as application form charges. The Merit List shall be prepared for the eligible candidates on the basis of interse ranking in AIEEE in respective categories of quotas.

The candidates shortlisted on the basis of merit of the All Indian Rank of AIEEE-2010 Score will have to appear for counselling process at School of Petroleum Technology premises on the specified date(s).

##### **4.2.1 Merit List:**

The admission committee shall prepare Merit List on the basis of All-India Rank of merit of the AIEEE- 2010 score of candidate who have applied for Admission in B.Tech in Petroleum Engineering Programme. There shall be two separate Merit Lists- one for Candidates from Gujarat State Category and another Candidate from Rest of India States & UTs. There shall be separate Merit Lists prepared for Schedule Caste, Schedule Tribes, and Physically challenged candidates in both categories.

The School will invite candidates in the order of Merit at School of Petroleum Technology on the specified dates as mentioned in the admission calendar for Counselling process.

##### **4.2.2. Counselling:**

Candidates present at Counselling Session will be given a brief presentation about the School, Programme and Student Life at Campus. Candidates are required to remain present with original certificates as prescribed in admission process and fee for the programme.

## 5. **Seat Allocation:**

Seat allocation to General, SC, ST and PC categories shall be in accordance with the Admission Policy. The number of seats under each category shall be posted at [www.pdpu.ac.in](http://www.pdpu.ac.in) along with the merit lists. Seats not filled-in under any reserved category will be allotted to the general category.

## 6. **Admission Process:**

6.1 Candidates eligible as per the clause 4.1 may apply.

6.2 The candidates should purchase the Application Form from the selected Branch of Oriental Bank of Commerce by paying Rs. 1200 application fee in cash.

Below mentioned are the essential enclosures to be submitted with application form.

1. One Passport size photo
2. Std 10<sup>th</sup> Marksheet (Self attested Photocopy)
3. AIEEE Admit Card (Self attested Photocopy)
4. Copy of Caste Certificate , duly attested
5. Copy of Medical Certificate – duly attested

6.3 The duly filled in Application Form must be sent to as per the instruction given in the Admission Bulletin and prescribed in the Admission Policy along with necessary support documents/certificates to:

### **B.Tech Admissions in Petroleum Engineering**

School of Petroleum Technology  
Pandit Deendayal Petroleum University  
Raisan (Gandhinagar)  
Gujarat 382 007

6.4 The duly filled on application form must be sent to the address given in the clause 6.3 by registered post, or through DTDC courier. The University has tie-up with DTDC courier and application packet sent through DTDC is delivered to the University on daily basis.

6.5 The last date for receiving the applications shall be 20<sup>th</sup> **May, 2010**.

6.6 The list of received applications shall be put up on the University website [www.pdpu.ac.in](http://www.pdpu.ac.in) on 30<sup>th</sup> **May, 2010**.

6.7 The Merit List prepared for all categories shall be put up on the University [www.pdpu.ac.in](http://www.pdpu.ac.in) on 9<sup>th</sup> **June, 2010**.

6.8 The candidates shortlisted on the basis of All India Rank of AIEEE in order of merit based on the Merit List published on 9<sup>th</sup> June, 2010 will be invited for Counselling Process to be conducted at School of Petroleum Technology.

6.9 The Counselling Process of shortlisted candidates shall be held for Candidates for Gujarat State Category on June 23, 2010 and for Rest of India State and UTS Category on June 25, 2010.

6.10 The candidates must make their own arrangements for reaching the School premises on time for Counselling. For the convenience of candidates and parent/guardian the School will make transportation arrangement from the pick-up points at Gandhinagar and Ahmedabad. The pick-up points and schedule of transportation will be displayed on 10<sup>th</sup> June, 2010 on the School's website.

- 6.11 The candidate appearing for the Counselling Session is required to report at least one hour before the schedule and register with the Admission Counselor along with parent.
- 6.12 All expenses for attending the Counselling shall be borne by the candidates.
- 6.13 A candidate who may be late for the Counselling Session must report to the Admission Counselor who will try to accommodate him in any of the next sessions on the same day or next, if possible. However, this is not the obligation on the part of the School. If a candidate cannot appear for the Counselling Session due to serious illness/accident or other unavoidable circumstances, he or his guardian require remaining present on the counselling day along with medical certificate and a request letter along with reasons and supportive evidences on the scheduled dates prescribed in the clause 6.9. The Admission Committee's decision shall be binding in this regard.
- 6.14 At the Counselling Session, below mentioned documents are needed for the verification of the ORIGINAL documents,
- 10<sup>th</sup> & 12th Mark Sheet
  - AIEEE 2010 Admit Card
  - AIEEE 2010 Score Card
  - School Leaving Certificate
  - Caste Certificate (If Applicable)\*
  - Medical Certificate (For Physically Challenged Candidates)
- \* A student claiming to belong to SC/ST should produce a certificate in the prescribed form signed by any of the following authorities:-
1. District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/ I Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
  2. Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
  3. Revenue Officer not below the rank of Tahsildar.
  4. Sub-Divisional Officer of the area where the candidate and/or his family normally resides.
- 6.15 All communications by School of Petroleum Technology for the admission process will be made only through SPT website [www.iptg.ac.in](http://www.iptg.ac.in). Candidates are strongly advised to access the School's website on regular basis for admission updates. **No individual communication shall be made in this regard.**
- 6.16 On fulfilling the above requirements and payment of requisite fees, 'Provisional Admission will be offered. If any of the original documents is not presented while counselling, then candidate shall present the original document latest by 7h July, 2010 personally, failing which the provisional admission stands automatically cancelled without notice.
- 6.17 If at any stage, the information provided by a candidate is found to be false, his admission candidature will be cancelled and he will be debarred from applying for admission in School Of Petroleum Technology for two years.

## 7. Fee Structure and Payment Schedule

Sr. No	Particulars	No of Term	For Non Hostel Student
1	Caution Deposit (Refundable)	1	10000
2	Tuition Fees	2	60000
3	Registration Fees	2	2500
4	Student Welfare Activity	2	3000
5	Insurance Charges	1	2000
6	Rural Internship	1	5000
7	Library Deposit(Refundable)	1	3000
	<b>Payable amount *</b>		<b>Rs. 85, 500</b>

\*Industrial Orientation Programme Fees Rs. 7,500, to be paid at the end of 2nd semester.

### Hostel\*

Hostel Deposit: Rs. 5000/- (Refundable)

Hostel Charges: Rs. 42, 000/- (per annum)

\*For outsourced hostel facility, charges will be announced later.

Mess Charges:

For Hostel Students: Rs. 23, 000/- (per annum)

For Non Hostel Student: Rs. 16, 000/- (per annum)

Payable Amount will be paid by the student at the time of counselling to confirm his seat. Candidate is required to pay the fees of the School, at the time of admission. No extension of time shall be granted for paying the fees. Failure to remit the fees shall be considered as non-acceptance of the admission to the B.Tech. Programme of School Of Petroleum Technology; under such circumstance, the seat would be offered to the next candidate in the Merit List.

## 8. Modes of Payment:

### 8.1 Payment by Demand Draft:

Fees may be paid by demand draft drawn in favour of "Pandit Deendayal Petroleum University, payable at Ahmedabad, Gujarat. The said demand draft will be accepted by the Admission Office as per stipulated schedule.

### 8.2 Cash Payment:

The University and its Schools do not accept cash payment.

## 9. Financial Assistance

### 9.1. Scholarships and Freeships:

Eligible students will be awarded:

- Merit Scholarship
- Merit –cum Means Scholarship
- Special Scholarship and
- Fee waivers

### 9.2. Education Loan

Education loan facility will be made available to the eligible students. Oriental Bank of Commerce has agreed to provide study loans at preferred rate of interest to the students of School of Petroleum Technology. The School is also in process to tie up with other banks for the financing of the Programme tuition fees and other expenses. Bank officials will remain present at the time of Counselling.

## **10. Cancellation of Admission and Refund of fees:**

(a) If Undergraduate Admission Committee is satisfied that a certain candidate has been wrongly admitted, the admission shall be cancelled forthwith with the approval of the Director, School of Petroleum Technology. In such an event the fees shall be refunded.

### **(b) Refunds for withdrawal of admission will be as per the following provisions**

1. If the candidate informs School Of Petroleum Technology about his withdrawal of admission in writing on or before 9th July 2010; the fees will be refunded after the deduction of Rs. 1000/- as processing fee.
2. If the admission is withdrawn by the candidate after 9th July, 2010 and vacant seat is filled by another candidate the fees will be refunded after the deduction of Rs. 1000/- as processing fee.
3. In case the seat remains finally unfilled after the withdrawal of admission after 9<sup>th</sup> July, 2010, only deposits will be refunded.

Note: For withdrawal of admission and seeking the refund, a candidate is required to submit the original fee receipt, admission letter and cancellation form.

## **11. Operating the waiting list:**

The withdrawal of admission up to 9th July, 2010 shall be notified on the School Of Petroleum Technology website. Availability of seat(s), if any, to the waitlisted candidates for the admission will be posted on the School Of Petroleum Technology website on 12th July 2010. Waitlisted candidates should email their consent to accept admission if offered. In the event of a waitlisted candidate has not given his consent, it shall be presumed that he is not willing to be considered for admission. As a result, available vacant seats shall be offered, in order of merit to the students who have given consent.

12. The above Rules are subject to modifications whenever found necessary by the Admission Committee

13. Jurisdiction:

The Admission Policy & Procedures are subject to the Jurisdiction of Hon'ble court of Ahmedabad.

**Admission Committee**