



**PANDIT DEENDAYAL PETROLEUM UNIVERSITY**

Raisan village, Koba-Gandhinagar High-way,

Gandhinagar – 382007, GUJARAT,INDIA

**Tel. No:- +91-079-23275416**

**Fax No:- +91-079-23275030**

**Part-I:-Tender Notice**

Sealed Tender bids are invited from reputed authorized companies for **TENDER DOCUMENTS FOR ANNUAL RATE CONTRACT OF Chemicals, Glassware, Plasticware & Miscellaneous** for Pandit Deendayal Petroleum University, Gandhinagar, so as to reach the undersigned at the address given below latest by the date and time specified here in below.

Tender No.	Tender Name	EMD
PDP/OT/ARC/2018-19/171	Rate Contract Of Chemical, Glassware, Plasticware & Miscellaneous	Rs. 10000.00

Bid documents containing complete details, specifications, terms and conditions etc can be downloaded from the PDP/OT website [http:// www.pdpu.ac.in](http://www.pdpu.ac.in).The download tender document (PDF Format) comprises:

- Part – I : Tender Notice
- Part – II : Firm Details
- Part – III : General Commercial Terms & Conditions
- Part-IV : Price Bid

The Bids so received, shall be opened, on the date and time specified here in below at the Pandit Deendayal Petroleum University, Raisan Village, Gandhinagar in the presence of the bidders or their authorized representatives those wish to be present.

**Important Dates:**

Last date and time for submission of Bid	28/03/2019 up to 5.00 pm
Opening of Bid	02/04/2019 at 02.00 Noon

**Important Instructions:**

1. The offer shall be submitted on downloaded tender document only.
2. The Main envelope should contain following three envelopes duly sealed.
  - (a) **Tender Notice (Part-1), Companies Detail (Part-II), General Commercial T& C (Part-III) and Current, valid and signed Price List on which the discount is quoted in the Price Bid**
  - (b) **Price Bid: should contain only Price Bid.**
  - (c) **EMD Envelope**

**All the Three envelopes should be super scribed with tender No., date of opening and Name of the bidder.**

3. Offer without EMD is liable to be rejected forthwith.
4. The Tender, duly completed, should be sent by RPAD or Speed Post or Courier Service (Hand Delivery is not acceptable) so as to reach latest by the date and time specified here in above. Tender received after the due date and time shall be rejected irrespective of delay due to postal service or any other reasons.
5. Any technical query, information clarification pertaining to this tender may be referred to Mr.R.K.Singh, Secretary, Purchase Cell Pandit Deendayal Petroleum University, Raisan village, Gandhinagar-Koba highway, Gandhinagar-382007 OR rk.singh@sot.pdpu.ac.in (email ID).

**Sd/-  
Registrar,PDP/OT**

**Part-II :-Firm Details**

<b>1</b>	<b>Name of the Firms</b>	
<b>2</b>	<b>Contact Person Name &amp; Designation</b>	
<b>3</b>	<b>Full Address</b>	
<b>4</b>	<b>Telephone No.</b>	
<b>5</b>	<b>Fax No.</b>	
<b>6</b>	<b>E-mail</b>	
<b>7</b>	<b>Firm Registration No. (Attach copy)</b>	
<b>8</b>	<b>C.S.T. Registration No. (Attach Copy)</b>	
<b>9</b>	<b>Value added Tax Reg.No. : (Attach attested copy of certificate)</b>	
<b>10</b>	<b>Pan No.(Attach attested copy of certificate)</b>	
<b>11</b>	<b>List of the present customers</b>	
<b>12</b>	<b>Attach Certificate from the authorized dealer in Chemical, Glassware &amp; Plasticware</b>	

**Signature, Name & Seal of the Tender**

### PART-III

#### **General Terms & Conditions of the Rate Contract for the Chemicals, Glassware, Plasticware & Miscellaneous**

- Rate of discount should be on prices as per company's current price list applicable on the date of delivery.
- **Earnest Money Deposit :-** The EMD is payable by Demand Draft, of any Nationalized Banks, drawn in favor of the PANDIT DEENDAYAL PETROLEUM UNIVERSITY, payable at Ahmedabad. Tender without E.M.D. will not be considered. The E.M.D. will be forfeited if the tenderer refuses to accept the contract.
- **Delayed & Late Tenders:** No Tender shall be accepted / opened in any case which are received after due date and time of the receipt of tender irrespective of delay due to postal services or any other reasons and PDPU shall not assume any responsibility for late receipt of tender. Any correspondence in this matter will not be entertained.
- **Payment:-** Payment shall ordinarily be made after complete delivery of materials as per our order within 15 days from the date of submission of bills.
- **Delivery Period:-** All materials should be supplied within 15 days from the date of the receipt of order.
- Only Manufacturer or Authorized Dealers can participate. The certificate of company regarding authorized dealership should be enclosed along with the submission.
- In case, there is any increase or decrease in price list, the supplier is bound to produce the companies revised price list and shall be effective for the future supply order.
- Any terms & conditions of your offer repugnant to or inconsistent with the terms & conditions mentioned here shall be void and of no force & effects.
- **PDPU** has reserves the right to terminate the rate contract at any time without assigning any reason thereof.
- **PDPU** reserves the right to accept or reject all or any tender without assigning any reason whatsoever.
- **Terms of delivery:** - F.O.R. Door delivery at our concerned department.
- **Security Deposit:-** On acceptance of your offer for rate contract, you will have to pay Rs.10,000/- towards security deposit (interest free) for the period of rate contract . The amount of Security deposit will be liable to be forfeited in case of contravention of any term of rate contract by the supplier.
- Once the contract is issued, the orders for supply of Chemicals, Glassware, Plasticware & Miscellaneous will be issued as and when required by our concerned departments.
- All disputes are subject to Ahmedabad-Gujarat Jurisdiction.
- All the materials /Items supplied under this contracted shall be confirming all relevant ISI Standard as in absence of the same confirm the acceptable industries standard.
- The offer is valid for acceptance of PDPU for 120 Days for the date of opening of Tender.
- The offers are invited from manufacturers, authorized dealers, authorized suppliers, authorized stockiest for supply of chemicals.
- The bidder shall submit latest copy of price list of the manufacturer, authorized dealers, authorized suppliers, authorized stockiest specifying the rate. The bidder shall clearly specify whether the prices quoted in the list are inclusive or exclusive of taxes. If nothing is mentioned that it will be deemed as the prices are exclusive of taxes and the offer will be evaluated accordingly.

- The respective departments of PDPU reserve the right to reject the supplies in full or in-part. If the supplies in their opinion does not confirm to the specifications / standard or of inferior quality. Their decision shall be binding to the supplier.

The supplier shall supply only genuine items quoted by him. The PDPU shall be at liberty to ask proof of genuineness if it so desires. The PDPU is also at liberty to ask proof of adequate business support to the supplier by the manufacturer and shall be at liberty to approach the manufacturer for the same.

- Period of validity for the rate contract will be for two years.

Place:  
Date:-

Signature of the Tenderer



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**Tender Part-IV:- Price Bid**

**Date:**

**To,**

**Additional Registrar**

**Pandit Deendayal Petroleum University**

**Raisan Village, Gandhinagar**

**Sub:- Tender for Rate contract of Chemical, Glass wares, Plastic wares & Miscellaneous etc.**

**Ref:- Your Tender No. :- PDP/USOT/ARC/2018-19/171**

**Dear Sir,**

With reference to your Tender published in PDP/USOT Website on **dated** . We quote our Price offer for rate contract for the supply of **Chemicals, Glassware, Plastic wares and Miscellaneous** etc as under:

<b>Sr.No.</b>	<b>Item Description</b>	<b>Rate of Discount (in %) applicable on the current Price List</b>	<b>VAT / Taxes (%)</b>
<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
<b>1</b>	<b><u>Chemicals</u></b>		
A	Merck		
B	Qualigens		
C	SD Fine		
D	Spectrochem		
E	Ranchem		
F	SIGMA- ALDRICH		
G	Molychem		
H	FINAR		
I	Fluka		
J	Alfa Aesar		
K	Fisher Scientific / Acros		
L	Sisco Research Lab. (SRL)		
M	Spectrochem Private Ltd (SPL)		
N	Tokyo Chemicals India (TCI)		
O	Qualikems Fine Chem (QKEM)		
P	Nice Chemical		
Q	Avra Synthasis		
R	Astron Chemicals		
S	CDH Chemicals		
T	VBR		
U	Across Organics		
V	TCIPL (Tritech)		

Sr. No.	Item Description	Rate of Discount (in %) applicable on the current Price List	GST%
<b>2</b>	<b><u>Glassware</u></b>		
A	Borosil		
B	Glassco		
C	JSGW		
D	Nice		
E	VWR		
F	DP Analytics		
G	Omsons		
H	CDH Glassware		
<b>3</b>	<b><u>Plasticware</u></b>		
A	Kasblanca		
B	Tarson		
C	Polylab		
D	Laxbro		
E	Glassco		
F	Moxcre		
G	CDH Plastic ware		
<b>4</b>	<b><u>Miscellaneous</u></b>		
A	Whatman Filter Paper		
B	Butter Paper		
C	Aluminium Foil		
D	Machery-Nagel Germany - Filter paper/TLE Plates (MN)		

- I/We. Have thoroughly examined and understood the terms and condition of the mentioned in the Tender Document and I/We agreed to abide by them in full.

Place:-  
Date:-

Yours faithfully,

Signature of the Tenderer

Name and Address of the firm /supplier/Tenderer with Seal:-